

DUCHARME MOTORS LTD.



JOB POSITION: Shop Foreman
REPORTING TO: Service Manager
LAST UPDATED: April 20th, 2007

Ducharme Motors Ltd. is expanding. With our new large fifteen bay facility, Well equipped service departments, committed staff and extended service hours, clearly reflect our goal of total customer satisfaction! We are committed to ensure that vehicle problems are quickly identified & fixed right the first time!

As the Shop Foreman of this growing & well respected dealership in Alberta. This position offers both challenge, and career growth. The knowledge you bring to the team of Technicians, your hands on approach, and your overall performance drive will ensure your success in this amazing opportunity. This position offers a competitive salary and benefits package!

Qualifications:

1. Minimum 5 years of related work experience
2. Ford diesel experience a definite asset
3. Ability to Supervise technicians, ensure customer needs are meet, and ensure vehicles are fixed right the first time
4. Responsible for day-to-day activities of the shop, up-to and including coaching technicians Ability to provide technical information and customer service when required
5. Journeyman certified
6. MUST have valid drivers license and clean driving record
7. Must be willing to participate in manufacturer training as required by employer
8. Ability to work rotating/ flexible shifts in a fast paced environment with tight time constraints
9. Ability to work as part of a team or independently
10. Customer focused and detail orientated
11. Customer service skills
12. Interpersonal, organizational and communication skills required
13. MUST have own tools and safety boots

Working hours: To be negotiated

Salary: Earn from \$ 31.00 to \$ 37.00 per flat rate hour

Please fax current resume quoting position to Human Resources at (780) 826-7430 or email humanresources@ducharmemotors.com or online at www.ducharmemotors.com

Please Note: All applicants applying for the position of Shop Foreman should read and understand this job description. The listed responsibilities and duties as outlined in this position are to be performed by the successful candidate. However, responsibilities may be added or deleted from this job description without prior notification.

For further information on the town of Bonnyville Alberta, Canada
Please visit www.town.bonnyville.ab.ca



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